

PERSONAL PROFILE

Dedicated and detail-oriented with strong communication skills, written and orally, complemented by extensive education and on-going professional development. Flexible and driven with a passionate intensity for work and strict standards of conduct. Aiming to secure gainful, long-term employment with a progressive, forward-thinking Dental company that values people and the invaluable services which they impart. Seeking to leverage dedicated experience in a role where quality, efficiency, and growth are valued. Able to offer services remotely, while adhering to typical US business hours.

SELECTED HIGHLIGHTS

- A highly committed, focused, and enthusiastic individual who strives for quality and excellence in every undertaking
- Innate ability to represent organizations at all levels, ensuring a consistently professional image and outlook
- Adept at building strong business relationships with both clients and coworkers

CORE SKILLS

- Exceptional Communication
- Strong IT Software/Hardware Skills
- Sound Judgment
- Advanced Planning
- Logical Reasoning
- Remote Working
- Commercial Awareness
- Advanced Teamwork
- Analytical Approach

EMPLOYMENT EXPERIENCE

Founder and CEO StraightSmile Solutions™, **2016 – Present**

Community Dental Partners, Orthodontic Consultant **2017-2019**

HealthyStart by OrthoTain | Clinical Instructor **2017–2018**

- Provided product, content and network development for this airway, OSA, SDB, functional and growth modification appliance for kids 12 and under.

Six Month Smiles | Executive Team Orthodontic Consultant **2017– 2018**

- Provided product, network and content development to this IDB orthodontic system.

Hawaii Family Dental Centers | Executive Team Dental Advisor **2016**

- Developed programs to bolster and train teams to support existing and de-novo orthodontic programs at 10 locations.

SmileDirectClub- Dental Director**2014 – 2016**

- Established and maintained Provider Network as part of the Network Development Team
- Established de-novo policies, procedures and standards for start-up orthodontic company
- Troubleshoot IT difficulties independently
- Handling all aspects of the sales process including pitching, closing, contracts, and negotiation
- Reputation for providing excellence and high-quality service to clients
- Strong interpersonal and communication skills; ensure clients receive a continuously exceptional service
- Proficient in Live-Ops, Slack, MS Excel, Outlook, Google Docs
- Strong analytical, technical writing and research skills
- Effective working alone and as a cooperative team leader
- Social-Media skill set: analytics, blogging, Linked-in, Facebook Optimization, Real-Self, YouTube
- Responsible for branding and marketing to drive customers

K. Amanda Wilson, DDS, MDS, INC**2008 – 2014**

- 10 years' experience as a clinical Orthodontist
- Experience with team management, motivation, training, and mentoring, hiring, firing, staffing and team-building
- Insurance billing and preauthorization
- Conducted Salzman Index to assess the severity of oral problems
- Able to quickly and accurately conduct chart auditing to understand symptoms
- Proven track record of innovative and effective staff development
- Full professional understanding of all aspects of Dentrax

Interdent Gentle Dental**2012 – 2013****PrimeCare Dental Management****2012 – 2013****Bright Now Dental!****2006 – 2012****Western Dental****2004 – 2005**

EDUCATION

University of Connecticut Dept. of Orthodontics	Certificate -2004
University of Connecticut Graduate School	MDS -2004
University of California, San Francisco	DDS -2001
Washington University, St. Louis	BA German and Bio- 1996
Karl Eberhard Universität, Germany	1994-1995
The College Preparatory High School, Oakland	1992

LICENSURE AND CERTIFICATION

AAO Orthodontic Certification	Board eligible- 2004
State of California Dental License	License: #48865- 6/01
Invisalign Certified	2003

AWARDS AND HONORS

The Francis A. Sooy Chancellor's Cup Award	2001
The Gardener Leadership Award	2001
The ABO Award in Orthodontics	2001
The Girl Scout Gold Award	1991

PROFESSIONAL SOCIETIES

American Dental Association	1997-2014
American Association of Orthodontics	2001-2014
Delta Sigma Delta Dental Fraternity	1997-2001

TEACHING EXPERIENCE

Pre-doctoral Orthodontic Clinic	2001-2014
Minority Student Mentoring Program- UCSF	1997-2001
Dental Admissions Exam- Biology instructor	1997-2000

RESEARCH EXPERIENCE

Dept. of Endocrinology, Univ. of Connecticut	2002-2004
Dept. of Biology, Washington University (Laboratory Technician II)	1996-1997
Dept. of Nephrology, Washington University (Research Assistant)	1995-1996
Dept. of Developmental Biology, Max Planck Inst. Tuebingen, Germany (Research Assistant)	1994-1995
Dept. of Cell Biology, Washington University (Research Assistant)	1994

PUBLICATIONS

J.R.Harrison, Y.F.Huang, K.A.Wilson. Col1a1 promoter-targeted expression of p20C/EBP a truncated C/EBP isoform, causes osteopenia in transgenic mice. J. Biol. Chem 2004; 10-1074.	2004
Hawaii SB568 and Act121, 2005 Legislative Session	2005

SOCIAL AFFILIATIONS

The Junior League of Honolulu	2004-2008
The Junior League of Hartford	2002-2004
Kappa Alpha Theta Women's Fraternity	1993-1996

VOLUNTEER EXPERIENCE

USA Swimming N2 Stroke and Turn Official	2017- present
'Iolani Girl Scout Troop 808 Troop Leader	2014-Present
'Iolani Swim Team Parent Coordinator	2014-Present
Cub Scouts Troop 616 Assistant Den Leader	2014
Volunteer for various community organizations	2001-Present
Alumnae Chair for Washington University	1996-2006
Mission Trip to children's orphanage, Russia	1997